

**Board of Education Meeting**  
**St. John's - St. Andrew's School**  
**October 19, 2010**

**Members present:** Susan Hennen, Eric Dehmer, Lisa Wuertz, Geri Primus, Brenda Nathe, Dan Boecker, Karen Meyer, Kristen Young. Also Dan Hollenhorst.

**I. Call to Order**

- A. Opening Prayer by Dan Hollenhorst.

The meeting began with a presentation by Dan Hollenhorst, Consultant for Catholic Schools for our diocese. The presentation was on the role and responsibilities of the school board. A DVD was viewed and handouts distributed. Dan departed after his presentation. He left a copy of the DVD at the school for board members to view on their own time if they wish.

- B. Roll call: Father absent, all other members present.

**II. Routine Matters**

- A. Approval of the Minutes: Dan made a motion to approve, Eric seconded it.  
B. Approval of the Agenda: Lisa made a motion to approve, Eric seconded it.  
C. Approval of the Financial Report: Lisa made a motion to approve, Geri seconded it.

**III. Old Business**

- A. St. John's-St. Andrew's Loan Pool Investment with the Diocese. Father has signed and sent a letter of request to withdraw the money to the diocese. This money will then be deposited into the savings account until the CD's renewal date, when it will be combined with the CD.
- B. Home & School Surveys. Surveys were sent out and 17 have been returned. Susan has not compiled the results yet, but will do so for the next meeting. A quick overview seems to show parents in favor of Home & School.
- C. Computer Lab, Microsoft License. The license has arrived and Susan is working through some technical issues to get it all installed, hopefully to be operational soon. The cost of the license was just over \$800 and the school has received a \$500 Catholic Aid Association Technology Grant to help pay for it.
- D. Playground equipment. The equipment has arrived but not installed yet. Wuertz's will install with assistance from Eric Dehmer & Dan Boecker, and may contact other parents for additional assistance to install the equipment some time in November.
- E. Bookshelves in library. Two businesses have come and measured the shelves and will be submitting bids. Discussion on who would pay for this.

**IV. New Business**

- A. Board Inservice with Dan Hollenhorst. See above.
- B. Workathon. Total to date is \$17,232.25, with some donations still coming in. Discussed individual and student body rewards, deciding on a combination of both.
- C. Wish list. Discussed publishing the teachers/school wish list in the school newsletter and the bulletin. The teachers have completed their lists and Susan has compiled the information and all will look it over at the staff meeting next week. This list can also be posted on the web site.
- D. Driveway Project. Open discussion on the driveway in front of the Meire Grove school and possible options. The topic is on the table for future discussion at the next meeting.

**V. Information & Proposals**

- A. Pastor – Father Tom was not present - no further questions or information.

B. Principal

1. NWEA Maps testing was held at Melrose Public School and completed. Results should hopefully be available by conferences.
2. Study Island is up and running. Students work on it before and during school and have access ID's and passwords so that they may also access it at home.
3. 5<sup>th</sup> and 6<sup>th</sup> grade field trip to St. John's, Colledgeville. Students toured St. John's Church (New and old),

St. John's arboretum, had a presentation of the St. John's Bible and listened to a panel of St. John's Prep middle school students. Students and adults enjoyed the trip. Kindergarten class went on a field trip to the Melrose Fire Department.

4. Blessing of the Animals was on Oct. 15 at 2:00 pm at St. Andrew's with a good turnout.
  5. Oktoberfest on Oct. 20 at St. John's church basement from 5:30 – 9:30 pm with program at 7:30. Students have been practicing. Sandy and Becky have been working hard at coordinating this event. Students will wear school shirts.
  6. All School Appreciation Reception for Grandma Jean after All Saints Mass on Nov. 1 at St. Andrew's. She had been a foster grandparent for 12 years. Karen Meyer will ask Rita Meyer if she would be interested in baking for the reception. Karen and Lisa will help serve.
  7. Picture day with Ludwig Photography went well. There is a possibility that the all school photo may be available for purchase.
  8. November 5 – end of first quarter.
  9. Scholastic Book Fair planned during the week of Parent Conferences (Nov. 23)
  10. Becky brought to Susan's attention that there may only be 4 students in next year's Kindergarten class. Discussion about future recruitment and enrollment. It sounds like the preschool class for next year may already be full.
  11. Greenwald playground is in need of a new place of playground equipment to replace the removed item.
- C. Questions/concerns by Board Members

## **VI. Future Business and Meeting Agenda**

- A. Next meeting date is November 16, 2010

Prayer and adjournment, motion to adjourn by Lisa and seconded by Kristen.